

Frankel Jewish Academy Club Agreement

Advisor responsibilities:

- To support the student leaders of the club and attend all club meetings.
- To facilitate goal setting for the club for the school year and ensure that these goals support the stated mission of FJA.
- To make sure the purpose of the club and meetings are well publicized in the school.
- To be aware of all school rules and policies and be able to enforce them within the group meetings and during any group outings.
- Act as a liaison between the club and the General Student Life Director and report on a regular basis (monthly) the plans and events of the club (either by in person meetings or email updates).

Advisor signature: _____

Student Leader(s) responsibilities:

- Club meetings must be announced ahead of time in Daily Bulletin by sending an email to the Announcements-JAMD conference on First Class and write in SUBJECT LINE ONLY the day, time, and room location of the meeting.
- Club activities must support the goals developed by its members and as written on the club application.
- Clubs must meet a minimum of 1 time per month for at least 1 semester and are always open to new members.
- Any fundraisers must be approved by the General Student Life Director and/or the Development Director.

Student Leader signature: _____